

# WAPPINGERS

Central School District



Tri-State  
Consortium

**Member**

## OFFICE OF HUMAN RESOURCES

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Middle States Association  
of Colleges and Schools

**Member**

**DIRECTOR OF HUMAN RESOURCES**

Memo To: All Employees  
From: Joanne Sereda, Director of Human Resources  
Re: Student Transportation in Private Vehicles

All District employees are reminded that students may be transported in private vehicles only in very limited special circumstances and only when specifically authorized by the school principal or his/her designee. A parent's permission to transport his/her child is not sufficient.

The governing Board of Education policy (8417) further advises principals to exercise caution when granting such authorizations. The policy also warns employees that the District assumes no liability unless the employee has prior authorization from the principal.

Principals may authorize the transportation of students in private vehicles for the following reasons only:

- 1) To transport a student or students to a hospital or other medical facility, in the event of a medical emergency.
- 2) To transport a student or students to district-sponsored events when regular district transportation is unavailable.